

Syllabus

TOPICS SUBJECT TO CHANGE

- ♦The Communication Process
- ♦Public Speaking
- ♦Speech Evaluation
- ♦Faulty Reasoning
- ♦Informative Speech Concepts
- ♦Persuasive Speech Concepts

SPEECHES SUBJECT TO CHANGE

- ♦Formal Introductory
- ♦Informative (2+)
- ♦Persuasion (2+)
- ♦Process/Demonstration
- ♦Impromptu

Classroom Expectations & Policies

Expectations

Students will be respectful & courteous towards others at all times.
Students will use class time effectively and appropriately.
Students will be in the classroom and prepared for class when the bell rings.

Consequences

The form, nature, and intent of the behavior will determine the severity of the consequences. Students who choose to become behavior problems will face one, a combination, or all of the following consequences:

- ♦ Verbal Warning
- ♦ Parent Notification
- ♦ Loss of speech/presentation points
- ♦ Written Referral/Administrative Action

Homework Policy

Late homework/class work will not be accepted. Students not prepared to give their speech or presentation on assigned date will lose 11% of the total points earned for that speech. If the student is still not prepared to give the speech the following day then that student will receive a 0% for that speech. Extra credit opportunities are extremely rare—do not expect any—so be prepared for class!

Tardy Policy

You must be in the room and working on the bell ringer activity which will be posted on the board when the tardy bell rings. If you are not in your seat, you will be counted tardy.

Absences & Make-Up Work Policy

It is your responsibility to get missed assignments and class work. Students with excused absences may make-up all work missed except “pop” or unannounced quizzes. Tests and quizzes must be made-up before or after school. Class time will not be used as make-up time. The school’s make-up work policy will apply. Please note: If you are absent on the day you are assigned to give a speech, you must give the speech on the day you return. If you do not give the speech on that day then it will be considered a late speech and subject to the penalties stated above.

Grade Policy

Standard grading scale will be used on all assignments, speeches, tests, and etc. Scale can be found in student handbook. The semester exam will be worth 20% of your final grade.

All coursework will be graded on a percentage basis and will be weighted as shown below.

Homework/Class work	25%
Tests & Quizzes	35%
Speeches/Presentations	40%

(Note: Quizzes will be announced and unannounced.)

Class Participation

It is important to maintain a positive learning environment in any classroom. It is even more so in a speech course. Due to this, classroom behavior will be observed and recorded on a regular basis. It will also be evaluated during all speeches given in class. A grade will be given on behavior and counted in the Homework category. It should also be known that your behavior can and will affect the grades given on speeches when poor behavior is shown during speeches.